

# CITY AND COUNTY OF SWANSEA

## NOTICE OF MEETING

You are invited to attend a Meeting of the

## SCRUTINY PROGRAMME COMMITTEE

**At:** Committee Room 3A, Guildhall, Swansea

**On:** Monday, 12 December 2016

**Time:** 4.30 pm

**Chair:** Councillor Mary Jones

### Membership:

Councillors: C Anderson, U C Clay, A C S Colburn, S E Crouch, N J Davies, C R Evans, E W Fitzgerald, F M Gordon, T J Hennegan, J W Jones, E J King, D J Lewis, P M Meara, G Owens and G J Tanner

### Co-opted Members:

D Anderson-Thomas, C A Holley and P R Hood-Williams

The use of Welsh is welcomed. If you wish to use Welsh please inform us by noon on the working day before the meeting.

Summary: This is the agenda pack for a meeting of the Scrutiny Programme Committee taking place on 12 December 2016. The main items are Adults & Vulnerable People, and Service Improvement & Finance

## AGENDA

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- 1 Apologies for Absence.**
- 2 Disclosures of Personal & Prejudicial Interest.**  
[www.swansea.gov.uk/disclosuresofinterests](http://www.swansea.gov.uk/disclosuresofinterests)
- 3 Prohibition of Whipped Votes and Declaration of Party Whips.**
- 4 Minutes.** 1 - 5  
To approve and sign the Minutes of the previous meeting(s) as a correct record.
- 5 Public Question Time.**  
Questions for Cabinet Members in attendance or Chair of the Committee in relation to the Scrutiny Work Programme.
- 6 Cabinet Member Question Session: Cabinet Member for Adults & Vulnerable People (Councillor Jane Harris).** 6 - 19

- 7 Scrutiny Performance Panel Progress Reports.** **20 - 23**  
 (a) Service Improvement & Finance (Councillor Chris Holley, Convener).

- 8 Scrutiny Work Programme 2016/17.** **24 - 53**  
 Discussion on:  
 (a) Committee Work Plan.  
 (b) Opportunities for Pre-Decision Scrutiny.  
 (c) Progress with Current Scrutiny Panels and Working Groups.

- 9 Membership of Scrutiny Panels and Working Groups.** **54 - 56**

- 10 Scrutiny Letters.** **57 - 71**

Activity	Meeting Date	Correspondence
Public Services Board Performance Panel	28 Sep	Letter to / from Leader (Chair of Swansea Public Services Board)

- 11 Feedback from Recent Scrutiny Events.**

- 12 Upcoming Scrutiny Events.**

- 13 Audit Committee Work Plan (For Information).** **72 - 73**

- 14 Date and Time of Future Committee Meetings for 2016/17 Municipal Year (all at 4.30 pm).**

9 January 2017	13 March 2017	10 April 2017
13 February 2017		

- 15 Date and Time of Upcoming Panel / Working Group Meetings.**

Topic	Approach	Date	Time	Venue Civic Centre (CC) Guildhall (GH)
Service Improvement & Finance	Performance Panel	12 Dec	10.00 am	Committee Room 5 (GH)
Adult Services	Performance Panel	14 Dec	4.00 pm	Committee Room 3B (GH)
Child & Family Services	Performance Panel	19 Dec	10.00 am	Committee Room 3A (GH)
Service Improvement & Finance	Performance Panel	20 Dec	10.00 am	Committee Room 5 (GH)

Topic	Approach	Date	Time	Venue Civic Centre (CC) Guildhall (GH)
Children's Readiness for School	Inquiry Panel	20 Dec	3.00 pm	Room 235 (GH)

**Next Meeting:** Monday, 9 January 2017 at 4.30 pm

Members of the public are welcome to attend the above Panel / Working Group meetings.  
Contact the Scrutiny Team if you would like to attend.

**Connect with Scrutiny:**

Gloucester Room, Guildhall, Swansea. SA1 4PW (Tel. 01792 637732)

**Web:** [www.swansea.gov.uk/scrutiny](http://www.swansea.gov.uk/scrutiny)

**Twitter:** @swanseascrutiny

**Email:** [scrutiny@swansea.gov.uk](mailto:scrutiny@swansea.gov.uk)

**Blog:** [www.swanseascrutiny.co.uk](http://www.swanseascrutiny.co.uk)

**Like us on Facebook:** [www.facebook.com/swanseascrutiny](http://www.facebook.com/swanseascrutiny)



**Huw Evans**  
**Head of Democratic Services**  
**Monday, 5 December 2016**

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**Contact: Democratic Services - Tel (01792) 636923**